

Utah School Nurse Administrator of the Year

We are looking for applications for the 2023 USNA School Nurse Administrator of the Year. Administrators, secretaries, principals and co-workers please nominate an amazing school nurse administrator. **Nominations are due by October 13, 2023.**

Nomination Requirements

In order to be eligible for the award the nominee must:

- ❖ Be a Registered Nurse
- ❖ Have a bachelor degree or higher
- ❖ Be a member of USNA currently and for the **preceding two years**
- ❖ Nominee must have at least five years' experience as a school nurse and have at least 3 years consecutive experience as a nurse administrator in which their main responsibilities (at least 60%) include the supervision, administration, and coordination of a nursing service program. ie: (supervision of school nurses, policy preparation, procedure preparation, evaluation of school nursing staff, orientation of school nurses, directing school nursing services and programs, legislative activities).

Address the Following Areas of Nursing Practice:

- ❖ Provider of Client Care
- ❖ Program Manager
- ❖ Health Education
- ❖ Professional Development
- ❖ Political/Legislative Activity
- ❖ Community Involvement
- ❖ Research

Letters of Recommendation:

- ❖ A minimum of two and a maximum of four letters of recommendation
- ❖ The letters may be from school nurse colleagues, administrators, supervisors, teachers, parents, students, etc.
- ❖ The letters of recommendation should relate to the topics above
- ❖ The letters of recommendation should describe the nominee's specific qualifications

Biographical Sketch

- ❖ Please include a short biographical sketch

Application Form

- ❖ Include the application form (separate document)

Please send nominations to: rachel.danielson@jordandistrict.org and/or jcandilora@graniteschools.org.

Application - USNA School Nurse Administrator of the Year 2023

Name of Nurse: _____

School District: _____

Educational Background: _____

Biographical Sketch: Include a Paragraph or Two. Please attach

Eligibility Criteria:

- Nominee must be a Registered Nurse
- Nominee must have a Bachelor Degree or higher
- Nominee must be a member of USNA currently and for the **preceding two years**
- Nominee must have at least five years' experience as a school nurse and have at least 3 years consecutive experience as a nurse administrator in which their main responsibilities (at least 60%) include supervision, administration, and coordination of a nursing service program. I.e: supervision of school nurses, policy preparation, evaluation of school nursing staff, orientation of school nurses, directing school nursing services and programs, legislative activities.

List Dates of Experience _____

The committee scores all applicants according to the nominee's qualifications in the following areas of nursing practice listed below.

Please include specific examples detailed in a paragraph or two on each area as applicable:

- Provider of Client Care
- Health Education
- Professional Development
- Political/Legislative Activity
- Community Involvement
- Program Manager
- Research

Evidence of excellence in school nursing administration must be presented.

Required: A minimum of two and a maximum of four letters of recommendation, which focus on the above seven criterion.

Completed application including letters of reference must be received by October 13, 2023.

There is no limit to the number of times a school nurse administrator can be nominated. Once the honor of "School Nurse Administrator of the Year" has been given to an individual, they may not be nominated again.

Please send nominations to: rachel.danielson@jordandistrict.org and/or jcandilora@graniteschools.org